



Republic of the Philippines
 City of ORMOC
 Province of LEYTE
OFFICE OF THE BUILDING OFFICIAL

APPLICATION FOR CERTIFICATE OF OCCUPANCY

Building Permit No.: _____
 Date Issued: _____

 (Date)

Name of Owner/ Applicant: _____
 (Last Name) (Given Name) (Middle Name)

Address of Owner/ Applicant: _____ ZIP Code: _____
 _____ Tel. No.: _____

Requirements submitted:

- As Building Plans and Specification, duly signed and sealed by respective professional discipline
- Others (specify) _____
- Daily Construction Works Logbook _____
- Certificate of Completion duly notarized _____

Name of Project: _____
 Location : _____
 (lot no.) (block No.) (Street) (Barangay) (City/Municipality)

Use / Character of Occupancy _____
 No. of Storeys: _____
 No. of Units: _____
 Total Floor Area (Square meters): _____
 Date of Completion: _____

Submitted by:

 OWNER/ APPLICANT
 (Signature over Printed Name)

Community Tax Certificate No. _____
 Date issued: _____
 Place issued: _____